



## Acceptable Use Policy

### What is an AUP?

1. An AUP is a policy which sets out the rules applicable to the use of Workspace Communication Services (WCS). Most of these relate to legal requirements, but WCS also needs to ensure that the WCS network and customers are kept safe and secure.

### Agreement to this AUP

2. When you access our website and related services, you agree that you will only use WCS services in a manner consistent with this AUP and that failure to do this may be grounds for us to suspend or discontinue service provision.

### Unacceptable use

3. Any criminal, illegal or unlawful act.
4. Any use which intentionally interferes with WCS ability to provide WCS services in any respect.
5. Any violation of another's right to privacy, including any effort to collect personal data of third parties without their consent.
6. Any use which intentionally interferes with WCS rights or the rights of any third party.
7. Any use which is a breach of any other agreement WCS may have entered into with you or any policy or other terms and conditions which you have agreed to in connection with the use of WCS services.
8. The use of the service to send unsolicited direct marketing communications in contravention of applicable law or which would cause us to be in contravention of the ISPA Code of Conduct.
9. Any violation of the exchange control laws of the Republic.
10. Any activity that results in the sale, transmission or distribution of pirated or illegal software.

### Reporting unacceptable use

11. Please report any use of WCS services in contravention of this AUP to [abuse@workspacecom.co.za](mailto:abuse@workspacecom.co.za).

### Amendments to this Policy

12. If it is necessary to amend this Policy, WCS will post a prominent notice or send you an email to ensure that you are kept informed about changes and how they may affect you.

Please send email to [info@workspacecom.co.za](mailto:info@workspacecom.co.za) for any query or matter relating to this Policy.